

ONEIDA COUNTY BUILDING AND GROUNDS COMMITTEE
May 12, 2014

Members present: Mr. Billy Fried, Mr. Lance Krokzyk, Mr. Alex Young, and Mr. Greg Oettinger

Absent: Mr. Bob Metropulos

Staff: Ms. LuAnn Brunette- Director, Mr. Bruce Stefonek- Assistant Facilities Director, Mr. Brian Desmond- Corporation Counsel, Mr. Tom Weinsch - Assistant Corporation Counsel, and Ms. Heidi Brown- Acting Secretary

Guest: Mr. Jonathan Anderson, Lakeland Times and Mr. Bill Feudenberg, District #4.

1. Call to Order:

The regular meeting of the Oneida County Buildings & Grounds Committee was brought to order at 9:04 a.m. by Mr. Billy Fried, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws.

2. Approval of Agenda:

Motion made by Mr. Alex Young, seconded by Mr. Lance Krokzyk to approve the agenda as posted. Motion carried unanimously.

3. Closed Session – It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Wisconsin Stats. Section 19.85(1) (e), “Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session” (Topics: Simplex Grinnell contract negotiations and law enforcement center roof warranty):

Motion made by Mr. Alex Young, seconded by Mr. Lance Krokzyk to approve moving into closed session at 9:06 a.m. Roll Call Vote: Mr. Alex Young, Aye; Mr. Lance Krokzyk, Aye; Mr. Billy Fried, Aye. Mr. Metropulos, Absent. The committee moved into closed session. Also present during closed session: Brunette, Stefonek, Desmond, Weinsch, and Brown.

4. Return to Open Session:

Motion made by Young, seconded by Oettinger to move into Open Session at 10:00 a.m. Roll call vote: Mr. Greg Oettinger, Aye; Mr. Alex Young, Aye; Mr. Lance Krokzyk, Aye; Mr. Billy Fried, Aye; Mr. Metropulos, Absent. The committee moved into Open Session.

5. Announcements from closed session, if any:

There were no motions or decisions made while in closed session. Motion made by Mr. Lance Krokzyk, seconded by Mr. Alex Young to approve allowing Mr.

Bruce Stefonek to enter into an agreement regarding the roof warranty that is deemed to be fair and acceptable. Motion carried unanimously.

6. Per diem for Supervisor Scott Holewinski to attend negotiation meeting:

Mr. Scott Holewinski is a previous member of the Building and Grounds committee and has been part of the roof warranty issue from the beginning. It would be beneficial to have him attend the negotiation meeting. Motion made by Mr. Billy Fried, seconded by Mr. Greg Oettinger to allow Mr. Scott Holewinski be reimbursed per diem and mileage to attend the negotiation meeting regarding the roof warranty. Motion carried unanimously.

7. Courthouse Boiler Project:

a. Professional services to develop engineered big specifications and state required drawings.

Ms. LuAnn Brunette gave an over view to new members regarding the boiler project. Since 2 of the 4 boilers are not working and 1 is partially operational it is important to have the system operational by next heating season. Ms. Brunette was informed by McKinstry that their recommendation would be to work with the local firm RCAD (Refrigeration Control and Design). Mr. Billy Fried met with Stan Grys of RCAD and feels that they have the County's best interest in mind. Motion made by Mr. Alex Young, seconded by Mr. Greg Oettinger to authorized Refrigeration Control and Design to work on bid specifications and required drawings at \$70.00 per hour, not exceeding 100 hours of work. Motion carried unanimously.

8. Update on Hearing Room:

The new hearing room is located where the Health Dept. was previously located in the courthouse. Judge Neilson has inspected the court room and made a punch list of items to be corrected. He will be here on May 16th, 2014 to use the hearing room.

9. Update on April 30, 2014 meeting on leased office space at the Rhinelander – Oneida County Airport:

Staff located in the leased space of the basement of the Airport have made concerns about the air quality in their work environment. Tests have been done and although the smell may be bothersome it does not cause any health risk to employees. There have been meetings to resolve issues that have been addressed by staff. Buildings and Grounds will continue to work closely with staff to ensure issues are address to allow lease agreements to move forward with the Rhinelander – Oneida County Airport.

10. Bills Vouchers, Blanket purchase orders, line item transfers:

Questions regarding payments were answered. Motion made by Mr. Greg Oettinger, seconded by Mr. Alex Young to approve bills vouchers, blanket purchase orders and line item transfers. Motion carries unanimously.

11. Non Budgeted Item Request

a. Health and aging facility- request for extension of roof edge over back entry

This is where staff enters and exit the building. Meals on Wheels volunteers also enter and exit this part of the building. The safety concern is that the water dripping from the roof pools and forms ice patches during the winter. There is also a large snow build up on this side of the roof. An extension of about 30 feet by 10-12 feet would be added to the roof to prevent this issue from happening. The cost is estimated to be \$10,000.00. The committee recommends that other options and firm pricing be looked at and brought back to the committee, to be included in the 2015 budget request.

12. Public Comment:

None

13. Items for next agenda:

Boiler Project update, Update on Simplex, Law Enforcement Center roof, and additional info on the roof extension.

14. Schedule future meeting dates:

The next Building and Grounds meeting will be held on Monday, June 2nd, 2014 at 9:00 am.

15. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Alex Young, seconded by Mr. Lance Krokzyk to adjourn the meeting at 10:30 a.m. Motion carried unanimously.



Mr. Billy Fried
